

TO: Town Board

FROM: Lisa Potswald
Town Administrator

DATE: May 20, 2016

RE: **Town Administrator's Report**
May 7, 2016 through May 20, 2016

1. **Accomplished/completed** the following:

- All rental permits have been sent out for the 2016-2017 rental season. 118 permits were issued this year, with 38 of those property owners managing their own rentals and the 80 remaining rentals being managed by either Madeline Island Vacations or the Inn. Rental permit fees amount to almost \$13,000 in revenue to the Town. All rental units are inspected yearly by the Ashland County Health Department.

2. **Coming up/Working On**

- Ric Gillman began as the new Planning and Zoning Administrator on May 17. Ric comes with a considerable amount of knowledge of both Town government and zoning, having previously served on both the Town Plan Commission and the Town Board. He sees providing good services to our customers of primary importance. I am very excited to be working with him!

3. **Town Board Agenda – More Information/Comments**

- MRF Operations - Ted and Carey are feverishly working to ensure that the Town has no interruption in garbage waste hauling services. Kristian, Adam and Ted will be going to Superior on Monday May 23 to inspect the truck the Town is considering for purchase. We will put out a memo to update you on Tuesday, May 24.
- Town Plan Commission Chair and Public Hearing – Please see separate memo.
- Business Permit Ordinance – Please see separate memo.
- Town Insurance - Al Scheifelbein, the Town's agent for Rural Mutual insurance, will be at the May 24th Town Board meeting to answer any questions you may have about the Town's insurance coverage. He will also be meeting with Town staff prior to the Town Board meeting. A loss control specialist will be coming on June 1, 2016 to conduct an inspection and meet with Town staff to identify potential risks related to fire, crime, liability or accidents.

4. **Follow Up on Previous/Ongoing Projects**

- Big Bay Town Park Reservation System/Leisure Interactive – You have received a letter from the Town's attorney regarding her concerns about the contract we have with Leisure Interactive. She will do some additional research regarding possible collection. Town Treasurer Carol Neubauer will also be speaking with our attorney on this matter. We will keep you informed as more information becomes available.

- The Winter Transportation and Fire Hall roofs will be completed by Memorial Day. Kristian did a great job of picking the color! The contractor, Cedar Brook Construction, has been great to work with.
- Purchasing parcels on Main Street - The Ashland County Land and Zoning Meeting voted to recommend the Town of La Pointe's purchase of the Main Street property. The County Board will vote on the purchase at their June 16th meeting.
- The solar array project ran into a hiccup with the electrical hook-up on the Library. Due to the extraordinary efforts of Kristian, Town Board member John Carlson and Building Inspector James Price, they figured out how to make it work and the grid will be powered up by May 26!!
- Be sure to check out the pergola over Memorial weekend – it will look beautiful!!

5. **Grant Report**

- The Duluth Superior Area Community Foundation's grant applications are due on August 1st. I have approached departments to see if there is anything to apply for. Their grants are generally \$3,000 to \$5,000.

6. **Lawsuits/Legal Issues**

- **Nelson, et al. v. Defoe, et al. Case No. 15-cv-274-wmc** – Nothing to report.

7. **Comments/Other Information**

None.

Cc: Department Heads
Micaela
Waggie